

SURREY HEATH BOROUGH COUNCIL COMMUNITY GRANT APPLICATION FORM

COMPLETED APPLICATIONS MUST BE RETURNED TO:
COMMUNITY PARTNERSHIPS OFFICER
SURREY HEATH BOROUGH COUNCIL
SURREY HEATH HOUSE
KNOLL ROAD
CAMBERLEY
SURREY GU15 3HD

OFFICE USE ONLY
APPLICATION NO:

APPLICATION FOR A COMMUNITY FUND GRANT

1. YOUR ORGANISATION

1.1 Organisation Name: CAMBERLEY JUDO CLUB

1.2 Principal Contact Name: CARLY DIXON

1.3 Organisation Contact Address (for correspondence related to the application):

CAMBERLEY JUDO CLUB, DEER ROCK ROAD,
CAMBERLEY SURREY

Post Code: GU15 4EP

Daytime telephone: [REDACTED]

E-mail address: CARLY.CAMBERLEYJUDOCUBS@gmail.com

Amount applied for: £7500

1.4 Please confirm your organisation is 'not for profit'. Confirmed 'NOT for Profit'

1.5 Organisation Type (please tick):

- ☒ Formally constituted Club/Association/Trust CHARITY.
☐ Other public sector body
☐ School/college
☐ Other

1.6 How many members are in your organisation? ☐ up to 25 ☐ 26-50 ☐ 51-75

☐ 76-100 ☒ 101+

1.7 How long has the organisation existed? CAMBERLEY JUDO CLUB HAS
EXISTED FOR OVER 35 YEARS
BUT HAS BEEN A REGISTERED AS A CHARITY
FOR OVER 9 YEARS.

- 1.8 Are you a registered charity? Yes Charity Number 1130119
(If yes, please state the charity number)
- 1.9 Are you VAT registered? NO
(If yes, please state VAT number)
- 1.10 Are you affiliated to a national organisation? YES - BJA British Judo Association
- 1.11 If yes, have you applied to them for funding? NONE AVAILABLE
- 1.12 If not, please state your reasons for not doing so

- 1.13 Please state where your funding comes from PRIVATE FUNDING SUCH AS
members running London Marathon, Summer fates & other
club run events

2. PROJECT DETAILS

- 2.1 Please describe the project in as much detail as possible. The information provided should accord with your Business Plan.

The School Business will help sustain the clubs
finances without relying on sponsorship and fundraising.
Reaching more participants in the Surrey Heath area.
Increasing Judo's participation in the area

Employing fulltime athletes within the club itself
Giving them the opportunity to give back to the community
with sharing their love and passion of Judo.

The vehicle will also be used as a dual purpose
minibus to help local children attend competitions and
training camps and a van to be able to take vital

equipment to school so children can attend Judo classes
Our elite athletes can also use the vehicle for competitions which will

- 2.2 What is the timescale of the project? Start Date: September 2018

Completion Date: September 2018

- 2.3 Who will benefit from the project, the wider community or a small section?

The wider community - Approx 300 children plus their
parents + families for before and after school care.

- 2.4 Please describe your current facilities.

We do not have this facility yet.

- 2.5 What other activities/services are offered at this site? Brazilian Jujitsu, Karate Ladies boot camp. Childrens parties. General fitness classes. Gym memberships
- 2.6 Can any additional activities/services be offered on completion of the project which will benefit the local community?
Children from the schools participants can later enter the club thus increasing club revenue & numbers.
- 2.7 How many people use the current facilities? 300+ participants in Judo
- 2.8 How many people will use the facilities on completion of the project? Opportunity for additional 300 members.
- 2.9 Over what period will the community benefit from the completion of the project? 30 600+ in total.
- ☐ up to 12 months ☐ 1 to 2 years ☐ 2 to 3 years ☒ over 3 years
- 2.10 Is it necessary to be a member of your organisation to participate in its activities?
NO
- 2.11 Does your organisation charge a membership fee and if so, how much is the charge?
No membership fee. Participation in a Judo class is free. £11 increasing to £20 monthly
- 2.12 When was the membership fee last increased? Jan 2014
- 2.13 Which parts of the local area do your members tend to come from?
A wide community within Surrey Heath.
- 2.14 Does your organisation have open days to encourage new members?
Yes All classes held on open days, being a strong force for the local community & work regularly with local schools to support their extra curricular activities.
- 2.15 How many people regularly use your facility?
- 2.16 Are numbers increasing at your facility? If not, please set out why you think this might be the case.
Yes, we are enjoying a healthy membership growth since the start of 2012. Children and young people in schools and the local community.
- 2.17 Please state how your application recognises the diverse needs of your existing and possible future members.
We are always an inclusive club and have experience in supporting training in sports, a diverse range of needs.

3. PROJECT SITE

- 3.1 What is the location of the project? *Because application is for a vehicle the project will be mobile throughout the community. The van will be kept in the bus and car park when not in use.*
- 3.2 What is the tenure of the property? (If leased, please give details. If monies are to be repaid, please give details.)
Leased from STHBC.

- 3.3 What is the current condition of the property and are any other works being carried out?
NO OTHER WORKS.

- 3.4 Permission may be required under building regulations and relevant planning acts. Please give details of the authorisation obtained.
NO PERMISSION REQUIRED.

Note: Where permission is required and has not been obtained, the application will not progress.

Approval of the grant does not signify approval under any other council requirements such as planning permission.

- 3.5 Have you obtained, and enclosed with your application, two quotes for the work to be carried out?
Yes.
- 3.6 If required, have you obtained architect's plans or sketches and details of planning or building regulation consent? Have you enclosed these with your application?
N/A

4. PROJECT COSTS

- 4.1 How much grant are you applying for?
- 4.2 What do you anticipate the total project cost to be?
- | COST | ITEM |
|--------------------------------------|------------------------|
| <input type="text" value="£ 15000"/> | <i>COST OF VEHICLE</i> |
| <input type="text" value="£"/> | |
- 4.3 Please give a breakdown of costs (purchase of land/buildings, professional fees, VAT etc).

£

£

£

- 4.4 Is your organisation contributing any of its own finances to the project? (If not, please explain why.)

Yes. We have been fundraising for this project.

- 4.5 Have you applied for funding from any other source? Please supply evidence of the application, whether successful or not, and, if successful please advise how much you received

NO.

- 4.6 What additional fund-raising have you undertaken?

In house fundraising by club members.

- 4.7 Do your present funds contain any provision for future commitments?

The charity finances are closely monitored by a board of trustees on a monthly basis. We do have a 'rainy day' fund set aside for emergency maintenance etc.

- 4.8 Please provide details of any other regular revenue or capital payments to your organisation?

Regular revenue would be our class participation fees.

- 4.9 How much additional income will be generated on completion of the project?

£8000

- 4.10 Does your organisation have money set aside for the future sustainability of the project or maintenance of any equipment? Please explain how these areas will be catered for.

Yes see note 4.7.

5. RISK

- 5.1 If your application is unsuccessful how will your organisation fund the project?

We will not be able to go ahead with the project at this stage.

5.2 What is the risk to your organisation if the project doesn't happen?

The Judo Club will continue to function but we will not be able to reach new participants in schools who help improve children's health and wellbeing.

5.3 How will you mitigate/reduce the risk?

N/A.

5.4 The Council will fund up to 75% of the cost of applications up to £2,000 and up to 50% between £2,001-£25,000. If your project is not awarded the amount requested how will your organisation fund the rest of its cost?

Unlikely to go ahead at this stage.

6. OTHER RELEVANT INFORMATION

6.1 What age groups will you cater for?

☐ >5 ☒ 10 ☒ 16 ☐ 17-25
☐ 26-40 ☐ 41-60 ☐ 60+

6.2 Provision for use by which gender?

☐ Female ☐ Male ☒ Both

6.3 Does your organisation serve specific groups (Please tick)

- ☐ Ethnic minority groups
- ☐ Religious groups
- ☐ Disabled groups
- ☐ Unemployed groups
- ☐ Single parent family groups
- ☐ Other (please specify)

All.

6.4 How will the community benefit from the completion of the project? The vehicle will be used as our school business van but also as a nine seater minibus used by athletes and children to attend competitions.

6.5 How will you measure the success of the project?

By our business turnover and being able to offer Judo to children who may not have been introduced to the sport otherwise.

6.6 How did you become aware of this fund?

SHBC website and previous application in 2015.

DOCUMENTS ENCLOSED WITH THE APPLICATION

Please send copies of these documents with your application (please tick).

- ☒ A copy of your organisation's constitution
- ☒ Copies of your organisations audited accounts for the last two years
- ☒ Copies of statements of current or investment account balances (as at date of application)
- ☒ Copies of two written estimates for the purchase or hire of any equipment or work to be undertaken
- ☐ Evidence you have applied to other sources of funding

Also, if applicable:

- ☐ Proof of tenure of the property
- ☐ Copies of building regulations or planning permission
- ☐ Any architects plans or sketches

N.B. Failure to provide this information will immediately disqualify the application.

7. DECLARATION

I certify that the information provided on this form is correct to the best of my knowledge. I agree that if the Council award a Community Fund grant to my organisation I will comply with the grant conditions attached to the payment.

Signed

WB SECRETARY

Print Name: CARLY DIXON

Date: 25/6/2018